

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

ANNUAL REPORT

FOR THE YEAR ENDED 30 JUNE 2017

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2017

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**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**STATEMENT OF COMPLIANCE
FOR YEAR ENDED 30 JUNE 2017**

**To : The Hon Bill Johnston, MLA
Minister for Mines and Petroleum**

In accordance with Section 63(2) of the Financial Management Act 2006, we hereby submit for your information and presentation to Parliament the Annual Report of the Coal Miners' Welfare Board of Western Australia for the financial year ended 30 June 2017.

The Annual Report has been prepared in accordance with the provisions of the Financial Management Act 2006.

The Coal Miners' Welfare Board has, during the course of its business within the financial year under review, complied with all legislation that significantly impacts upon the Board's operations.



**JL Kearney
CHAIRMAN OF ACCOUNTABLE AUTHORITY**

16 AUG 2017

Date



**G Busson
MEMBER OF ACCOUNTABLE AUTHORITY**

16 AUG 2017

Date



**IH Miffling
CHIEF FINANCE OFFICER**

16 AUG 2017

Date

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THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA

ENABLING LEGISLATION COAL MINERS' WELFARE ACT 1947

The Coal Miners' Welfare Act of 1947 {'the Act'}(assented to on 10 January 1948) was set up for the purpose as outlined in the long title to the Act, that being -

"An Act to establish a fund to provide or assist in providing amenities for coal miners and to improve or assist in improving the welfare of coal miners; to constitute and incorporate a Board to administer the fund and to control any amenities provided and to declare the objects, functions and powers of such Board, and for other purposes incidental thereto."

The Act has received minor amendments over the years but remains principally in its original form. The initial object, that is to improve the amenities of coal miners and the district in which they live, is as relevant today as it first was some sixty-nine years ago when the Act was assented to. It is mentioned however that the Act is currently undergoing a review by the State Government and it is expected that a number of recommendations will be forthcoming and acted upon.

The administration of the Act is vested in a Board (The Coal Miners' Welfare Board of Western Australia) and comprises three members inclusive of -

- i) The President of the Combined Mining Unions' Council who, in accordance with the Act, presides as Chairman of the Board;
- ii) The President of the CFMEU Mining and Energy Division, Collie, and;
- iii) One other community member.

The Act confers 'by virtue of office' Board membership to the President of the Combined Mining Unions' Council (and therefore as Chairman of the Board) and the President of the CFMEU Mining and Energy Division, Collie. The other member of the Board is a 'community person' appointed by the Hon Minister from applications sought by the Board from within the Collie community. The Board makes recommendation from amongst the applications received but the ultimate appointment is at the discretion of the Hon Minister. The Act also provides for the 'by virtue of office' members to have Deputies.

THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA

ENABLING LEGISLATION (CONTINUED)

The 'community member' position on the Board was advertised for appointment during the year and is currently before the Minister for appointment consideration. The appointment can be made for a period of up to 3 years and the Board has recommended such a time period to the Minister but until the Minister's recommendation to Executive Council has been considered and decided upon the position, as at the time of this Report, is still under consideration.

The Board may, of its own decision, appoint a Secretary to service the Board and may also, with the approval of the Hon Minister, appoint such other officers or employees as are deemed necessary to efficiently carry out the duties and functions imposed under the Act. The only appointment necessary at this time is a part time Secretary.

The Board is responsible to the Minister for Mines and Petroleum and reports to the Minister through the Department of Mines and Petroleum.

With regards to the No.2 Account (former Coal Mines Accident Relief Fund Trust), the Welfare Board has consulted with, and will continue to consult with, coal mine companies as required by the Act and these consultations will determine the future distribution of funds held within the account.

The Board's current account and various short-term investments are now operated through the Collie Community (Bendigo) Bank.

The real advantage of having the Board's funds lodged locally in a bank is that surplus funds from time to time can be employed in short term investments to earn interest. This in turn provides the Board with extra funds for distribution within the Collie community. The result of the Board's Policy in this regard was the fact that \$13,553 was actually earned from interest revenue during the 2016/17 financial year. This amount however is lower than the previous year's interest earning (\$16,463). Interest revenue will always fluctuate according to prevailing interest rates and the amount of funds the Board has available for investment from time to time and it is recognised that current interest rates are at all-time low.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

BOARD MEMBERSHIP AND OPERATIONS

The current members of the Coal Miners Welfare Board are -

*	Mr John Leslie KEARNEY (President of the Combined Mining Unions' Council)	Chairman
*	Mr Gregory BUSSON (President of the CFMEU Mining & Energy Division, Collie)	Member
*	Mrs Jodie Louise HANNS Community Member	Member
*	Mr Ian Houghton MIFFLING	Secretary

The Board maintains an office within the Collie Mineworkers' Institute (Inc) complex at 75 Throssell Street, Collie, WA, 6225. The Board's presence within the Institute fits within its general purpose as it is a facility specifically providing for the welfare and benefit of coal miners and it also houses the offices of the Coal Miners' Union.

The Board has no publications although its existence is commonly known about within the Collie district. From time to time the Board receives acknowledgement through the local newspaper for grants it has made to community organisations.

There have been no Ministerial directions to the Board during the past financial year.

THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA

BOARD MEMBERSHIP AND OPERATIONS (CONTINUED)

The Board derives its income in accordance with the Act and Regulations which allow for the payment by coal mining companies to the Board of -

- i) 2 cents per tonne of coal produced into the general fund (Fund No.1) for which accounts are rendered to coal mining companies on a quarterly basis in arrears; and
- ii) 0.4101 cents per tonne of coal produced into the separate fund (Fund No.2) as instituted from the transfer of operations from the former Coal Mines Accident Relief Fund Trust. Accounts for these payments are rendered to coal mining companies on a six-monthly basis in arrears.

The Board has not to date been involved in any matters of an entrepreneurial type and there have been no research or promotional activities. With only one part-time staff member comprising of the Secretary, there have not been any staff development programmes carried out.

No goods are sold by the Board and there are no marketing activities. No major capital works have been undertaken.

As can be seen from the financial statements, the Board has again assisted a wide cross section of Collie organisations ranging through community services, the sports, education and the coal mining industry.

Major contributions for the year included –

- \$25,000 to The Smith Family for their 'Learning for Life' programs in Collie schools;
- \$15,000 to the Collie Senior High School students' Anzac Tour to Vietnam;
- \$11,400 to the Collie Race Club for racecourse facility improvements;
- \$11,000 to the Collie Italian & Sporting Club for new furniture in their Club premises;
- \$10,000 to the Collie Agricultural Society to assist with running the 2016 Collie Show;
- \$9,950 to the Collie Mineworkers' Institute to install new heritage style lettering on the Institute building;
- \$8,200 to the Collie Heritage & Menshed Group to assist with the cost of installing solar panels;
- \$6,000 to the Collie Railway Station Group to assist with building renovations in the replica Collie Railway Station;
- \$5,600 to the Collie 'Our Community Garden Group' to assist with water headwork charges to their community garden property;
- \$5,400 to Collie Country Women's Association to assist with costs to enclose the outdoor patio area at their Collie premises;
- \$4,000 to the Buckingham Heritage Group to assist with costs to produce a history book of the Buckingham, Muja and Shotts settlements on the outskirts of Collie.

THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA

BOARD MEMBERSHIP AND OPERATIONS (CONTINUED)

The total outlay of \$119,540 in grants for the year has assisted twenty-seven organisations and individuals who have been considered by the Board as worthy of such help.

The Board's total income for the year amounted to \$177,595 being amounts of -

- i) \$136,128 mine owners' royalty payments based on 2 cents royalty per tonne of coal produced by both the Griffin Coal Mining Co Pty Ltd (\$47,511) and Premier Coal Ltd (\$88,617) and now held in a separate account being Fund No.1;
- ii) \$27,913 in mine owners' royalty payments based on 0.4101 cents royalty per tonne of coal produced by both the Griffin Coal Mining Co Pty Ltd (\$9,742) and Premier Coal Ltd (\$18,171) as per the former Coal Mines Accident Relief Fund Trust contributions (now being administered by the Welfare Board) and now held in a separate account being Fund No.2;
- iii) \$6,034 interest was earned on short term investments of the Board's surplus funds in the No.1 A/c;
- iv) \$7,519 interest was earned on short term investments of the Board's surplus funds in the No.2 A/c.

Grants from the Board have become a very substantial and important source of funds for local community groups and this fact is highlighted quite markedly through reference to the Board's statistics which show that in the past sixty-nine years some \$4,648,577 has been allocated out in direct grant funds. The importance of the Board's function in this regard cannot be recognised for the continued well-being of many Collie organisations.

The Board regrets that on occasions over the years it has had to reject claims for assistance where those applications did not meet the criteria set by the Board. In the year under review one application was rejected owing to the fact the request did not meet within the Board's charter. Fortunately though, most applications do meet with success and the Board is pleased in those instances to be able to give financial assistance.

Record Keeping Plan:

The Board's Recordkeeping Plan was approved in April 2010 for a further period of five (5) years by the State Records Commission. In accordance with section 28 of the *State Records Act 2000* the Plan had to be reviewed. A review was carried out and submitted to the State Records Office by 7 April 2015 due date.

- Compliance with the *State Records Act 2000*:
The Board maintains records in compliance with provisions of the *State Records Act 2000*

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**CERTIFICATION OF FINANCIAL STATEMENTS
FOR YEAR ENDED 30 JUNE 2017**

The accompanying financial statements of The Coal Miners' Welfare Board of Western Australia have been prepared in compliance with the provisions of the *Financial Management Act 2006* from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2017 and the financial position as at 30 June 2017.

At the date of signing we are not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.



J.L. Kearney
CHAIRMAN OF ACCOUNTABLE AUTHORITY

16 AUG 2017
Date



G Busson
MEMBER OF ACCOUNTABLE AUTHORITY

16 AUG 2017
Date



I.H. Miffing
CHIEF FINANCE OFFICER

16 AUG 2017
Date



**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2017**

	Note	2017 \$	2016 \$
COST OF SERVICES			
Expenses:			
Grants	14	119,540	204,407
Secretary's honorarium	12	6,000	6,000
Audit fees	10	8,100	8,000
Supplies and services	11	3,217	3,414
Other expenses	17	11,090	---
		-----	-----
Total cost of services		147,947	221,821
 INCOME			
Revenues:			
Royalties		164,041	166,079
Interest revenue		13,553	16,463
		-----	-----
Total revenue		177,594	182,542
 NET COST OF SERVICES		 29,647	 (39,279)
 SURPLUS/(DEFICIT) FOR THE PERIOD		 29,647	 (39,279)
 TOTAL COMPREHENSIVE INCOME FOR THE PERIOD		 29,647	 (39,279)

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2017**

	Note	2017 \$	2016 \$
ASSETS			
Current assets:			
Cash and cash equivalents	4	679,607	640,409
Receivables	5	50,523	60,074
		-----	-----
Total Current Assets		730,130	700,483
		-----	-----
TOTAL ASSETS		730,130	700,483
		=====	=====
NET ASSETS		730,130	700,483
		=====	=====
EQUITY			
Accumulated Surplus	6	730,130	700,483
		-----	-----
TOTAL EQUITY		730,130	700,483
		=====	=====

The Statement of Financial Position should be read in conjunction with the accompanying notes



**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2017**

	Note	\$
		Accumulated Surplus
Balance at 1 July 2015		739,762
Total comprehensive income for the year		(39,279)

Balance at 30 June 2016	6	700,483
		=====
Balance at 1 July 2016		700,483
Total comprehensive income for the year		29,647

Balance at 30 June 2017	6	730,130
		=====

The Statement of Changes in Equity should be read in conjunction with the accompanying notes

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2017**

	Note	2017 \$	2016 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments:			
Grants	14	(119,540)	(204,407)
Secretary's honorarium	12	(6,000)	(6,000)
Audit fees	10	(8,100)	(8,000)
Supplies and services	11	(3,217)	(3,414)
Receipts:			
Royalties		162,206	167,637
Interest revenue		13,849	19,309
		-----	-----
Net cash provided by (used in) operating activities	7	39,198	(34,875)
		-----	-----
Net increase/(decrease) in cash and cash equivalents		39,198	(34,875)
Cash and cash equivalents at the beginning of the period		640,409	675,284
		-----	-----
CASH AND CASH EQUIVALENTS AT THE END OF PERIOD	4	679,607	640,409
		=====	=====

The Statement of cash flows should be read in conjunction with the accompanying notes

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

1. Australian Accounting Standards

General

The Coal Miners' Welfare Board of Western Australia financial statements for the year ended 30 June 2017 have been prepared in accordance with Australian Accounting Standards. The term 'Australian Accounting Standards' refers to Standards and Interpretations issued by the Australian Accounting Standards Board (AASB)

The Board has adopted any applicable, new and revised Australian Accounting Standards from their operative dates.

Early adoption of standards

The Board cannot early adopt an Australian Accounting Standard unless specifically permitted by TI101 'Application of Australian Accounting Standards and Other Pronouncements'. There has been no early adoption of Australian Accounting Standards that have been issued or amended (but not operative) by the Board for the reporting period ended 30 June 2017.

2. Summary of significant accounting policies

a) General Statement

The financial statements constitute a general purpose financial report, which has been prepared in accordance with the Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board as applied by the Treasurer's Instructions. Several of these are modified by the Treasurer's Instructions to vary application, disclosure, format and wording.

The Financial Management Act and the Treasurer's instructions are legislative provisions governing the preparation of financial statements and take precedence over the Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board.

Where modification is required and has a material or significant financial effect upon the reported results, details of that modification and the resulting financial effect are disclosed in the notes to the financial statements.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

b) Basis of Preparation

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention.

The accounting policies adopted in the preparation of the financial statements have been consistently applied throughout all periods presented unless otherwise stated.

The financial statements are presented in Australian dollars.

Any judgments that have been made in the process of applying the Board's accounting policies that have a significant effect on the amounts recognised in the financial statements are disclosed. There were no significant judgments.

Any key assumptions made concerning the future, and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are disclosed. There were no significant assumptions.

(c) Reporting Entity

The reporting entity comprises The Coal Miners' Welfare Board as a single entity only.

(d) Income

Revenue Recognition

Revenue is measured at the fair value of consideration received or receivable. Revenue is recognised for the major business activities as follows:

Royalties

Revenue is recognised at fair value when the Board obtains control over the assets comprising the royalty payments which is usually when cash is received.

Interest

Revenue is recognised as the interest accrues.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

The risk of impairment is generally limited to circumstances where an asset's depreciation is materially understated or where the replacement cost is falling. Each relevant class of assets is reviewed annually to verify that the accumulated depreciation/amortization reflects the level of consumption or expiration of an asset's future economic benefits and to evaluate any impairment risk from falling replacement costs.

The recoverable amount of assets identified as surplus assets is the higher of fair value less costs to sell and the present value of future cash flows expected to be derived from the asset. Surplus assets carried at fair value have no risk of material impairment where fair value is determined by reference to market evidence. Where fair value is determined by reference to depreciated replacement cost, surplus assets are at risk of impairment and the recoverable amount is measured. Surplus assets at cost are tested for indications of impairments at each reporting date.

(e) Cash and Cash Equivalents

For the purpose of the Statement of Cash Flows, cash and cash equivalent assets comprise cash on hand and short-term deposits with original maturities of three months or less that are readily convertible to a known amount of cash and which are subject to insignificant risk of changes in value.

(f) Receivables

Receivables are recognised and carried at original invoice amount less an allowance for any uncollectible amounts (i.e. impairment). The collectability of receivables is reviewed on an ongoing basis and any receivables identified as uncollectible are written-off. The allowance for uncollectible amounts (doubtful debts) is raised when there is objective evidence that the Board will not be able to collect the debts. The carrying amount is equivalent to fair value as it is due for settlement within 30 days. See note 5 'Receivables'.

(g) Financial Instruments

In addition to cash, the Board has one category of financial instrument:

These have been disaggregated into the following classes:

- Financial Assets
- Cash and cash equivalents
- Receivables

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

Initial recognition and measurement is at fair value. The transaction cost or face value is equivalent to the fair value. Subsequent measurement is at amortised cost using the effective interest method.

The fair value of short-term receivables is the transaction cost or the face value because there is no interest rate applicable and subsequent measurement is not required as the effect of discounting is not material

(h) Comparative Figures

Comparative figures are, when appropriate, reclassified to be comparable with figures presented in the current financial year

3. Initial application of Australian Accounting Standards

The Board has applied the following Australian Accounting Standards effective, or adopted, for annual reporting periods beginning on or after 1 July 2016 that impacted on the Board.

AASB 1057 Application of Australian Accounting Standards

This Standard lists the application paragraphs for each other Standard (and Interpretation), grouped where they are the same. There is no financial impact.

AASB 2014-3 Amendments to Australian Accounting Standards - Accounting for Acquisitions of Interests in Joint Operations [AASB 1 & 11]

The Board establishes Joint Operations in pursuit of its objectives and does not routinely acquire interests in Joint Operations. Therefore, there is no financial impact on application of the Standard.

AASB 2014-4 Amendments to Australian Accounting Standards - Clarification of Acceptable Methods of Depreciation and Amortisation [AASB 116 & 138]

The adoption of this Standard has no financial impact for the Board as depreciation and amortisation is not determined by reference to revenue generation, but by reference to consumption of future economic benefits.

AASB 2014-9 Amendments to Australian Accounting Standards - Equity Method in Separate Financial Statements [AASB 1, 127 & 128]

This Standard amends AASB 127, and consequentially amends AASB 1 and AASB 128, to allow entities to use the equity method of accounting for investments in subsidiaries, joint ventures and associates in their separate financial statements. As the Board has no joint ventures and associates, the application of the Standard has no financial impact.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

AASB 2015-1 Amendments to Australian Accounting Standards – Annual Improvements to Australian Accounting Standards 2012-2014 Cycle

[AASB 1, 2, 3, 5, 7, 11, 110, 119, 121, 133, 134, 137 & 140]

These amendments arise from the issuance of International Financial Reporting Standard Annual Improvements to IFRSs 2012-2014 Cycle in September 2014, and editorial corrections. The Board has determined that the application of the Standard has no financial impact.

AASB 2015-2 Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 101 [AASB 7, 101, 134 & 1049]

This Standard amends AASB 101 to provide clarification regarding the disclosure requirements in AASB 101. Specifically, the Standard proposes narrow-focus amendments to address some of the concerns expressed about existing presentation and disclosure requirements and to ensure entities are able to use judgement when applying a Standard in determining what information to disclose in their financial statements. There is no financial impact.

AASB 2015-6 Amendments to Australian Accounting Standards - Extending Related Party Disclosures to Not-for-Profit Public Sector Entities [AASB 10, 124 & 1049]

The amendments extend the scope of AASB 124 to include application by not-for-profit public sector entities. Implementation guidance is included to assist application of the Standard by not-for-profit public sector entities. There is no financial impact.

AASB 2015-10 Amendments to Australian Accounting Standards Effective Date of Amendments to AASB 10 & 128

This Standard defers the mandatory effective date (application date) of amendments to AASB 10 & AASB 128 that were originally made in AASB 2014-10 so that the amendments are required to be applied for annual reporting periods beginning on or after 1 January 2018 instead of 1 January 2016. There is no financial impact.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

Future impact of Australian Accounting Standards not yet operative

The Board cannot early adopt an Australian Accounting Standard unless specifically permitted by T1 1101 'Application of Australian Accounting Standards and Other Pronouncements'. Consequently, the Board has not applied early and of the following Australian Accounting Standards that have been issued that may impact the Board. Where applicable, the Board plans to apply these Australian Accounting Standards from their application date:

Title	Operative for reporting periods beginning on/after
<p><i>AASB 9 Financial Instruments</i></p> <p>This Standard supersedes AASB 139 Financial Instruments: Recognition and Measurement, introducing a number of changes to accounting treatments. The mandatory application date of this Standard is currently 1 January 2018 after being amended by AASB 2012-6, AASB 2013-9, and AASB 2014-1 <i>Amendments to Australian Accounting Standards</i>. The Board has not yet determined the application or the potential impact of the Standard.</p>	1 Jan 2018
<p><i>AASB 2010-7 Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)</i> [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 & 1038 and Int 2, 5, 10, 12, 19 & 127]</p> <p>This Standard makes consequential amendments to other Australian Accounting Standards and Interpretations as a result of issuing AASB 9 in December 2010. The mandatory application date of this Standard has been amended by AASB 2012-6 and AASB 2014-1 to 1 January 2018. The Board has not yet determined the application or potential impact of the Standard.</p>	1 Jan 2018
<p><i>AASB 2014-1 Amendments to Australian Accounting Standards</i></p> <p>Part E of this standard makes amendments to AASB 9 and consequential amendments to other Standards. It has not yet been assessed by the Board to determine the application or potential impact of the Standard.</p>	1 Jan 2018
<p><i>AASB 2014-7 Amendments to Australian Accounting Standards arising from AASB 9 (December 2014)</i></p> <p>This Standard gives effect to the consequential amendments to Australian Accounting Standards (including Interpretations) arising from the issuance of AASB 9 (December 2014). The Board has not yet determined the application or the potential impact of the Standard.</p>	1 Jan 2018

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

Title Operative for reporting periods
beginning on/after

AASB 2016-2 Amendments to Australian Accounting Standards 1 Jan 2017

Disclosure Initiative: Amendments to AASB 107

This Standard amends AASB 107 Statement of Cash Flows (August 2015) to require disclosures that enable users of financial statements to evaluate changes in liabilities arising from financing activities, including both changes arising from cash flows and non-cash changes. There is no financial impact

4.	Cash and Cash equivalent	2017	2016
		\$	\$
	Cash at bank	37,149	52,800
	Term deposits	642,458	587,609
		-----	-----
		679,607	640,409
		-----	-----

The cash assets comprise of two accounts A/c No.1 of \$351,064 and A/c no.2 (former Coal Mines Accident Relief Fund Trust) of \$328,543.

5.	Receivables	2017	2016
		\$	\$
	Royalty payments from mine owners	47,348	56,603
	Interest receivables	3,175	3,471
		-----	-----
		50,523	60,074
		=====	=====

All Receivables due to the Board are considered of minimal risk due to the requirement of the coal mining companies to make payments in terms of section 6 of the *Coal Miners' Welfare Act 1947*.

Credit Risk

Ageing of receivables past due but not impaired based on the information provided to senior management, at balance sheet date:

	2017	2016
	\$	\$
Not more than 3 months	50,523	48,984
More than 3 months	---	11,090

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

6. Equity

Equity represents the residual interest in the net assets of the Board. The government holds the equity in the Board on behalf of the community.

Accumulated surplus:	2017	2016
	\$	\$
Opening balance	700,483	739,762
Surplus/(deficit) for the year	29,647	(39,279)
	-----	-----
Closing balance	730,130	700,483
	=====	=====

7. Notes to the Statement of Cash Flows

Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	2017	2016
	\$	\$
Cash and cash equivalents	679,607	640,409
	-----	-----
Closing balance	679,607	640,409
	=====	=====

Reconciliation of net cost of services to net cash flow (used in)/provided by operating activities:

	2017	2016
Net cost of services for the year	29,647	(39,279)
Decrease/(increase) in receivables royalties	9,255	1,557
Decrease/(increase) in receivables interest	296	2,847
	-----	-----
Net cash provided by/(used in) operating Activities	39,198	(34,875)
	=====	=====

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

8. Financial Instruments

(a) Financial Risk Management Objectives and Policies

Financial Instruments held by the Board are cash and cash equivalents, term deposits and receivables. The Board has limited exposure to financial risks. The Board's overall risk management program focuses on managing the risks identified below:-

Credit Risk

Credit risk arises when there is the possibility of the Board's receivables defaulting on their contractual obligations resulting in financial loss to the Board. The Board measures credit risk on a fair value basis and monitors risk on a regular basis.

The maximum exposure to credit risk at balance sheet date in relation to each class of recognised financial assets is the gross carrying amount of those assets inclusive of any provisions for impairment, as shown in the table at Note 8(c).

The Board trades only with recognised, creditworthy third parties. Receivable balances are monitored on an on-going basis with the result that the Board's exposure to bad debts is minimal. There are no significant concentrations of credit risk.

Provision for impairment of financial assets is calculated on past experience, and current and expected changes in client credit ratings. For financial assets that are either past due or impaired, refer to Note 5 'Receivables'.

Liquidity Risk

The Board is exposed to liquidity risk through its trading in the normal course of business. Liquidity risk arises when the Board is unable to meet its financial obligations as they fall due.

The Board's objective is to maintain a balance between continuity of funding and flexibility through the use of bank account and investment facilities. The Board has appropriate procedures to manage cash flows by monitoring forecast cash flows to ensure sufficient funds are available to meet its commitments.

Market Risk

The Board does not trade in foreign currency and is not materially exposed to other price risks. The Board's exposure to market risk changes in interest rates relate primarily to the long-term debt obligations.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

b) Categories of Financial Instruments

In addition to cash and bank overdraft, the carrying amounts of each of the following categories of financial assets and financial liabilities at the balance sheet date are as follows –

<i>Financial Assets:</i>	2017	2016
	\$	\$
Cash and cash equivalents	679,607	640,409
Receivables	50,523	60,074

c) Financial Instrument Disclosures

(i) Credit Risk, Liquidity Risk and Rate Risk Exposure

The following table details the exposure to liquidity risk and interest rate risk as at the balance sheet date. The Board's maximum exposure to credit risk at the balance sheet date is the carrying amount of the financial assets as shown on the following table. The table is based on information provided to the Board. The contractual maturity amounts in the table are representative of the undisclosed amounts at the balance sheet date. An adjustment for discounting has been made where material.

The Board does not hold any collateral as security or other credit enhancements relating to the financial assets it holds.

The Board does not hold any financial assets that had to have their terms renegotiated that would have otherwise resulted in them being past due or impaired.

	Weighted Average Effective Interest Rate %	Variable Interest Rate \$	Non Interest Bearing \$	Total \$
2017 Financial Assets:				
Cash & cash equivalents	2.21%	642,458	37,149	679,607
Receivables		--	50,523	50,523
		642,458	87,672	730,130
=====				
2016 Financial Assets:				
Cash & cash equivalents	2.59%	587,609	52,800	640,409
Receivables			60,074	60,074
		587,609	112,874	700,483
=====				

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

(ii) Interest Rate Sensitivity Analysis

The following table represents a summary of the interest rate sensitivity of the Board's financial assets and liabilities at the balance sheet date on the surplus for the period and equity for a 1% change in interest rates. It is assumed that the change in interest rates is held constant throughout the reporting period.

2017	Carrying Amount	-1% Change Profit	Equity	Profit	+1% Change Equity
	\$	\$	\$	\$	\$
<hr/>					
Financial Assets:					
Cash & Cash					
Equivalents	642,458	(6,424)	(6,424)	6,424	6,424
Financial Liabilities:					
		-----	-----	-----	-----
		(6,424)	(6,424)	6,424	6,424
<hr/> <hr/>					

2016	Carrying Amount	-1% Change Profit	Equity	Profit	+1% Change Equity
	\$	\$	\$	\$	\$
<hr/>					
Financial Assets:					
Cash & Cash					
Equivalents	587,609	(5,876)	(5,876)	5,876	5,876
Financial Liabilities:					
		---	-----	-----	-----
		(5,876)	(5,876)	5,876	5,876
<hr/> <hr/>					

d) Fair Values

All financial assets and liabilities recognised in the balance sheet, whether they are carried at cost or fair value, are recognised at amounts that represent a reasonable approximation of fair value unless otherwise stated in the applicable notes.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

9. Explanatory statement

Significant variances between estimates and actual results for the financial year.
Significant variances are considered to be those greater than 10% or \$10,000

<u>ITEM</u>	<u>ACTUAL</u>	<u>ESTIMATE</u>	<u>VARIANCE</u>	<u>REASON</u>
INCOME:				
Royalties	\$164,041	\$168,707	-\$4,666	Nil
Interest revenue	\$ 13,553	\$ 12,500	+\$1,053	Nil
EXPENDITURE:				
Grants	\$119,540	\$229,000	-\$109,460	Less grants made in year than estimated

10. Remuneration of auditor

Remuneration payable to the Auditor General for the financial year is as follows:

	2017	2016
Auditing the accounts, financial statements and Performance indicators	\$ 8,200	\$ 8,100

11. Supplies and services

	2017	2016
	\$	\$
Communication	1,878	1,467
Consumables	1,339	1,947
	-----	-----
	3,217	3,414

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

12. Compensation of Key Management Personnel

The Board has determined that key management personnel include Cabinet Ministers and senior officers of the Board. However, the Board is not obligated to reimburse for compensation of Ministers and therefore no disclosure is required. The disclosures in relation to Ministers' compensation may be found in the *Annual Report on State Finances*.

Total compensation for senior officers of the Board for the reporting period is within the following bands:

Compensation Band (\$)	2017	2016
00,001 – 10,000	1	1
	2017	2016
	\$000	\$000
Short-term employee benefits	6	6
Post-employment benefits	-	-
Other long-term benefits	-	-
Termination benefits	-	-
	-----	-----
Total compensation of Key Management Personnel	6	6
	-----	-----

It is noted that Board members do not receive any remuneration or other benefits in relation to their positions. The Board Secretary received an annual honorarium of \$6,000 as disclosed above.

13. Related Party Transactions

The Board is a wholly-owned public sector entity that is controlled by the State of Western Australia.

Related Parties to the Board include:

- all Ministers and their close family members, and their controlled or jointly controlled entities;
- all Board members and their close family members, and their controlled or jointly controlled bodies;
- all senior officers and their close family members, and their controlled or jointly controlled entities

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

Material transactions with related parties

Outside of general citizen type transactions, the following related party transactions which are considered sensitive and above the dollar value of \$5,000 with key management personnel are noted:

Board Member Mrs Jodie Louise Hanns:

- Collie Senior High School \$15,000 towards the Collie Senior High School 2017 ANZAC Tour to Vietnam (Mrs Hanns is Deputy Principal of the Collie Senior High School);
- Collie Italian & Sporting Club Inc \$11,000 towards new furniture for the Club (Mrs Hanns is a member of the Club);
- Shire of Collie/Mineworkers' Institute \$9,045 for new art-deco style lettering over the building entrance (Mrs Hanns is a Collie Shire Councillor).

Board Secretary Mr Ian Houghton Miffing:

- Collie Italian & Sporting Club Inc \$11,000 towards new furniture for the Club (Mr Miffing is a member of the Club);
- Shire of Collie/Mineworkers' Institute \$9,045 for new art-deco style lettering over the building entrance (Mr Miffing is a Collie Shire Councillor).

14. Statement of Grants Made for Year Ended 30 June 2017

NAME	PURPOSE	GRANT
Adam Worley	Allanson School Year 6 Scholarship	\$200
Spencer Hunter	St Brigid's School Year 6 Scholarship	\$100
Jaemyn Steiner	St Brigid's School Year 6 Scholarship	\$100
Jacobe Barnes	Amaroo School Year 6 Scholarship	\$100
Keely Blurton	Amaroo School Year 6 Scholarship	\$100
Brylie Wiggers	Wilson Park School Year 6 Scholarship	\$200
Jessica Brocx-Stone	Fairview School Year 6 Scholarship	\$100
Siye Saggars	Fairview School Year 6 Scholarship	\$100
Our Community Garden	Water Headworks Charges for Garden	\$5,600
Collie Country Women's Association	Patio Enclosure at CWA Hall	\$5,400
Collie Agricultural Society	2016 Collie Show Contribution	\$10,000
Collie Italian & Sporting Club	New Furniture for Club	\$11,000
Collie Senior High School	Students' 2017 Anzac Vietnam Tour	\$15,000
Collie Heritage & Menshed	Solar Panels on Menshed Roof	\$8,200
Collie Race Club	Racecourse Facility Improvements	\$11,400
Wendy Jarman, Wildlife Carer	Care & Provisions for Injured Wildlife	\$2,000
Collie Railway Station Group	Renovations to Collie Replica R/way Station	\$6,000
Emily Antonovich	Uniforms/Equipment State Hockey Team	\$253
Alyssa Davidson	Uniforms/Equipment State Hockey Team	\$400
Shire of Collie/Mineworkers Institute	Heritage Style Lettering to Institute	\$9,045
Buckingham Heritage Group	Writing History Book	\$4,000
The Smith Family	Learning for Life Programs Collie Schools	\$25,000
Collie Schools' Excursion Fund	Assistance for needy Collie school children to attend school camps/excursions	<u>\$5,242</u>
	TOTAL GRANTS MADE	\$119,540

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**

15. Contingent liabilities and contingent assets

The Board did not have any contingent liabilities or assets as at 30 June 2017.

16. Events occurring after the end of the reporting period

The Board is not aware of any events occurring after the reporting date that would have a significant financial effect on the financial statements.

17. Supplementary financial information

	2017	2016
a) Write-offs		
Bad debts written off by authority of The Coal Miners' Welfare Board of WA	11,090	---

The write-off relates to an amount previously owed by The Griffin Coal Mining Co Pty Ltd that went into voluntary administration in 2009. Chances of further recovery through the Administrators (KordaMentha Pty Ltd) were considered remote by the Board and therefore resulted in a resolution at the Board's 22nd June 2017 Board meeting to write-off the outstanding debt.

b) Losses through theft, defaults or other causes.

There were no losses incurred by the Coal Miners' Welfare Board of WA for the period.

c) Gifts of public property

No gifts were made by The Coal Miners' Welfare Board of WA for the period.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**CERTIFICATION OF KEY PERFORMANCE INDICATORS
FOR THE YEAR ENDED 30 JUNE 2017**

We hereby certify that the key performance indicators are based on proper records, are relevant and appropriate for assisting users to assess the Coal Miners' Welfare Board of Western Australia's performance and fairly represents the performance of the Coal Miners' Welfare Board of Western Australia for the financial year ended 30 June 2017.



JL Kearney

CHAIRMAN OF ACCOUNTABLE AUTHORITY

16 AUG 2017

Date



G Busson

MEMBER OF ACCOUNTABLE AUTHORITY

16 AUG 2017

Date

THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA

STATEMENT OF KEY PERFORMANCE INDICATORS FOR THE YEAR ENDED 30 JUNE 2017

The main functions of the Board are:

- * to receive coal production levies from coal mining companies operating upon the Collie coalfields, and
- * to distribute the levy (Welfare Fund) received in accordance with provisions of the *Coal Miners' Welfare Act 1947*.

In considering the distribution of the Welfare Fund, the Board:

- * recognises firstly any amenities or needs directly benefiting or affecting the welfare of coal miners,
- * attempts to assist as wide a cross section of community interests as possible,
- * shows preference to community groups which, where possible, are also contributing to projects the subject of grant assistance requests,
- * contributes to the establishment of tangible assets from which the community as a whole can benefit,
- * does not as a general rule contribute to fund raisings the benefits of which are limited to individual community members although official policy has been developed in respect of grant applications relating to State or National sporting events selections.

PERFORMANCE INDICATORS

OUTCOME: To provide total or partial financial assistance towards amenities or needs capable of improving the well-being or lifestyles of coal miners or Collie residents generally.

THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA

KEY PERFORMANCE INDICATORS FOR THE YEAR ENDED 30 JUNE 2017

Effectiveness Indicator:

"Percentage of expenditure used to provide financial assistance towards improving the well being or lifestyle of coal miners and Collie residents"

NOTE :

100% of the grants issued were used to provide financial assistance or amenities for coal miners or Collie residents.

The Board considers that to be most effective it must refrain from expending excessively on administration costs. The purpose of the 'Welfare Board Fund' is to provide assistance and amenities to coal miners and the Collie community generally therefore emphasising the importance of concentrating expenditures towards achieving this purpose. However, the Board, from necessity, has established its own office and as a consequence administration funds are required for purposes such as telephone/internet services, computer services, stationery/office supplies, audit fees and secretarial costs.

The measure of how effective the Board is in delivering against its main purpose (of providing assistance and amenities to coal miners and the Collie community generally) is arrived at by dividing the total amount of grants (made in achieving the main purpose) by the total cost of all services (being all grants made plus administration costs). The Board considers it reasonable if the effectiveness measure achieves greater than 90% each year.

2016/17	2015/16	2014/15	2013/14	2012/13
80.80%	92.15%	91.80%	89.52%	95.67%

NOTE: The effectiveness indicator of 80.80% for the year 2016/17 is less than the Board's 90% target due mainly to less grants than anticipated being made in the year and the write-off of a bad debt (\$11,090) related to The Griffin Coal Mining Co Pty Ltd (In Administration).

THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA

KEY PERFORMANCE INDICATORS FOR THE YEAR ENDED 30 JUNE 2017

Efficiency Indicator:

The efficiency of the Coal Miners' Welfare Board is reflected by the percentage of funds received that are used for administrative purposes.

The Board has now established its own office and therefore office expenditures are required on items such as telephone/internet expenses, stationery items such as copy paper computer/printer inks and supplies, and sundry other stationery items. Audit fees and Secretary's honorarium are included as administration expenses. The total cost of administration services is divided by the total revenue received to arrive at the *'percentage of funds received used for administrative purposes'*. It is considered reasonable if the percentage of funds used for administrative purposes remains within the scope of 6% to 10% annually.

"Percentage of funds received used for administrative purposes"

2016/17	2015/16	2014/15	2013/14	2012/13
9.75%	9.54%	9.17%	9.50%	7.59%

NOTE: The efficiency indicator of 9.75% is within the parameters (6% to 10%) set by the Board and indicates that the Board is operating efficiently.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**ANNUAL ESTIMATES
FOR THE FINANCIAL YEAR 2017/18**

Credit Balances 1/7/2017 -

Welfare Board A/c No.1	351,064	
Welfare Board A/c No.2	328,543	
	-----	679,607

Estimated Revenue for Year -

Welfare Board A/c No.1 (Based on 6,900,000 tonnes of coal at 2 cents per tonne)	138,000	
Welfare Board A/c No.2 (Based on 6,900,000 tonnes of coal at 0.4101 cents per tonne)	28,296	
	-----	166,296

Interest on Investments – A/c No.1 and A/c No.2		9,000

		\$854,903

Estimated Expenditure for Year -

Grants to Local Organisations A/c Nos.1 & 2	243,400	
Operating Expenses	17,400	
	-----	260,800

Estimated Credit Balance 30/6/2018		\$594,103
		=====

Capital Grant Works - Estimated Expenditure		NIL
---	--	-----

THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA POLICY RELATING TO GRANT REQUESTS FOR FINANCIAL ASSISTANCE TOWARDS ARTS AND CULTURAL INDIVIDUALS OR GROUPS

POLICY OBJECTIVE:

To financially assist local individuals or groups of local individuals to participate or represent Collie at State or National levels and to provide a level of financial assistance that is fair and equitable to all.

POLICY:

1. Financial assistance is only available to local (Collie) persons or a local (Collie) group of individuals where such group is viewed as a team. Where reference is made to "local (Collie) persons" it is to be construed that persons who have left Collie for study/work or furtherance of their particular field of excellence (arts/culture) but whose immediate families still reside in Collie are to be regarded as local (Collie).
2. Persons who have been absent from the Shire of Collie district for a continuous period of six (6) years or more shall cease to be covered by this Policy as they will be deemed to have reached adulthood (beyond 21 years of age) and therefore no longer considered to be a Collie resident.
3. Assistance provided to individuals or groups of individuals within any calendar year can span more than one arts or cultural interest but the individual or group of individuals claiming cannot in any case receive more than the maximum amount so specified for that calendar year.
4. All applications must be accompanied by a personal statement or where applicable a statement from the parent body or organising committee advising -
 - (i) the event to be participated in, the reasons for that participation and the significance of the event; and
 - (ii) the expected level of financial expense (in detailed form) to be outlaid by the individual or group of individuals.
5. Financial assistance is to be categorized into either State or National Level and in the case of -

State Level :	Assistance for an individual may be provided to a maximum of \$400 per year; and Assistance for a group of individuals may be provided to a maximum amount of \$1,000 per group per year.
National Level :	Assistance for an individual may be provided to a maximum amount of \$800 per year; and Assistance for a group of individuals may be provided to a maximum amount of \$1,500 per group per year.

.2.

6. All applications for financial assistance shall be brought before the next available meeting of the Board for consideration and determination according to their individual merits. Nothing in this Policy is to be construed as to infer that there is an automatic right of any individual or group of individuals to receive financial assistance.
7. All applications whether approved or rejected by the Board shall be replied to by the Secretary advising of the outcome of the Board's deliberations and in the case of rejection the Board's reasons for such shall be made known.

THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA POLICY RELATING TO FINANCIAL ASSISTANCE TOWARDS COMMUNITY FACILITIES AND AMENITIES

POLICY OBJECTIVE:

To provide financial assistance to local (Collie) community groups to establish new, or enhance existing, community facilities (including the provision of amenities, fixtures or fittings within any such facility) for the betterment of the whole Collie community. Such assistance shall only be provided within the scope of the enabling legislation, the *Coal Miners Welfare Act, 1947*. This Policy adheres to the provision of all discrimination and disability legislative requirements.

POLICY:

1. The Coal Miners' Welfare Board (the Board) receives funding from Collie coal mining companies in accordance with provisions of the *Coal Miners Welfare Act 1947* and associated Regulations. Currently funds are derived as follows -
 - (a) 2 cents per tonne of coal produced payable quarterly – funds are deposited into the Board's No.1 operating account;
 - (b) 0.4101 cents per tonne of coal produced payable half-annually – funds are deposited into the Board's No.2 operating account.

2. The Board is empowered to expend funds from its accounts as follows -
 - (a) From the No.1 operating account :
 - (i) by resolution of the Board upon the provision of amenities for coal miners and the improvement of the physical, cultural and social well-being of coal miners, and the education, recreation and conditions of living coal miners, as the Board may consider desirable;
 - (ii) by resolution of the Board and with the prior approval of the Minister, towards provisions of amenities for persons, including persons who are not coal miners, as the Board considers desirable;
 - (b) From the No.2 operating account :

by resolution of the Board and in accordance with conditions mentioned in 2(a) above except that prior to any expenditures being made, the Board is first to consult with the coal mining companies on the proposed expenditures.

3. All applications for financial assistance are to be submitted in writing to the Board and they are to be considered at the next available Board meeting.

. 2 .

4. In considering applications, the Board will have regard to -
 - (i) the merit and/or community standing of the applicant body;
 - (ii) the total amount of funds requested and the contribution to be made from its own resources by the applicant body;
 - (iii) the extent of community benefit expected to be derived from the applicant's proposal;
 - (iv) the intent, if any, of the applicant to share facilities or outcomes with other community bodies;
 - (v) the amount of grants previously received from the Board by the applicant body.
5. The Board, as a general rule, will only contribute to amenities that produce benefits to the community as a whole or to a significant number of community members individuals of which cannot derive personal financial gain or profit from the amenity being provided. Exceptions to this rule are as provided for in the Board's policies relating to 'Assistance to Sporting Individuals or Groups' or 'Assistance to Individuals or Groups for Education Research Purposes' or 'Assistance to School Children in Need to Attend Educational Camps or Outings'.
6. The Board will only approve expenditures on amenities contained within the boundaries of the Shire of Collie.

THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA POLICY RELATING TO GRANT ASSISTANCE TO SPORTING INDIVIDUALS OR GROUPS

POLICY OBJECTIVE:

To financially assist local sporting individuals or teams to participate at State or National levels and to provide a level of assistance that is fair and equitable to all.

POLICY:

1. Financial assistance is only available to local (Collie) persons or local (Collie) teams. Where reference is made to "local (Collie) persons" it is to be construed that persons who have left Collie for study/work or sporting reasons but whose families still reside in Collie are still to be regarded as local (Collie).
Persons who have been absent from the Shire of Collie district for a continuous period of six (6) years or more shall cease to be covered by this Policy as they will be deemed to have reached adulthood (beyond 21 years of age) and therefore no longer considered to be a Collie resident. In cases of exceptional circumstances (such as left Collie at an earlier than normal age for specified training, eg Olympic gymnastic training) the Board may continue to grant funding assistance beyond the six years limit specified above.
2. Assistance will only be provided towards the cost of participants' uniforms or equipment and not for intangibles such as travel fares, accommodation, meals or the like.
3. Assistance provided to individuals within any calendar year can span more than one sport but the individual claiming cannot in any case receive more than the maximum amount so specified for that calendar year.
4. All applications should be accompanied by a statement or authorisation from the parent body or organising committee advising -
 - (i) the applicant is a bona fide participant of the relevant event,
 - (ii) the anticipated costs for participating (uniforms and/or equipment costs).
5. (A) Financial assistance is to be categorised into -
 - (i) participation at a State level,
 - (ii) participation at a National level.

. 2 .

(B) State Level -

Assistance may be provided up to a maximum of -

- (i) \$400 per individual participant in any calendar year,
- (ii) \$1,000 per participating team in any calendar year.

Applicants may re-apply in subsequent years should the selection be on-going.(C)
National Level -

Assistance may be provided up to a maximum of -

- (i) \$800 per individual participant in any calendar year,
- (ii) \$1,500 per participating team in any calendar year.

Applicants may re-apply in subsequent years should the selection be on-going.

6. For definition purposes:-

- (i) **State** is taken to be any local (Collie) individual who represents an organisation at State level or a team that originates as a composite of players from within WA and competes in that composite team at State level whether that competition is at home, interstate or overseas.
- (ii) **National** is taken to be any local (Collie) individual who represents an organisation at Australian level or a team that originates as a composite of players Australia wide and who competes in that composite team at National level whether that competition is in Australia or overseas.

7. All applications for financial assistance shall be brought before the next available meeting of the Board for consideration and determination according to their individual merits. Nothing in this Policy is to be construed as to infer that there is an automatic right of any individual or team to receive financial assistance.

8. All applications whether approved or rejected by the Board shall be replied to by the Secretary advising of the outcome of the Board's deliberations and in the case of rejection the Board's reasons for such shall be made known.

THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA POLICY RELATING TO GRANT REQUESTS FOR ASSISTANCE TO INDIVIDUALS OR GROUPS FOR EDUCATIONAL RESEARCH PURPOSES

POLICY OBJECTIVE:

To financially assist local individuals or groups to undertake educational research projects that have a direct benefit to Collie's social, educational, health, welfare or employment opportunities.

POLICY:

1. Financial assistance is only available to local (Collie) persons or local (Collie) groups. Where reference is made to "local (Collie) persons" it is to be construed that persons who have left Collie for study reasons but whose families still reside in Collie are to be regarded as local (Collie).
2. Assistance will be provided towards costs directly associated with an identified research project that may be of benefit to the Collie community. The Board reserves the right to reject any application where in the opinion of the Board it is not considered that the application fits within this important criterion.
3. Assistance provided to individuals or groups within any calendar year may include more than one research project but the individual or group claiming cannot in any case receive more than the maximum amount so specified for that particular year.
4. All applications must be accompanied by sufficient background information to ensure:-
 - (i) the applicant is a bona fide student directly related to the research project;
 - (ii) the research project is authentic;
 - (iii) the associated costs for the research project can be verified.
5. Financial assistance may be provided up to a maximum of:-
 - (i) \$400 per individual in any calendar year; or
 - (ii) \$1,000 per group where three or more people are members of that group.
6. All applications for financial assistance shall be brought before the next available meeting of the Board for consideration and determination according to their individual merits. Nothing in this Policy is to be construed as to infer that there is an automatic right of any individual or group to receive financial assistance.
7. All applications whether approved or rejected by the Board shall be replied to by the Secretary advising of the outcome of the Board's deliberations and in the case of rejection the Board's reasons for such shall be made known.

POLICY RELATING TO PAYMENT OF GRANTS TO ASSIST COLLIE SCHOOL CHILDREN IN NEED TO ATTEND SCHOOL EDUCATIONAL OR RECREATIONAL OUTINGS

POLICY OBJECTIVE:

To assist needy Collie school children to attend school educational or recreational outings (including school camps). It is recognised that many Collie school children come from needy families and without assistance they may not be able to attend school outings or may be made to feel inferior about their inability to attend due to family financial constraints. The Board considers the payment of financial assistance grants to be one its social responsibilities in distributing the Board's funds to the wider Collie community.

POLICY:

1. This fund is only available to children attending school in Collie.
2. All applications for funding are to be submitted to the Secretary on the approved application form (as attached to this Policy).
3. Applicants are to append to their application form proof of their eligibility which, in most cases, will be copies of pension or unemployment relief benefit cards. In exceptional circumstances of hardship, the Secretary, in consultation with the school, may approve applications where the applicant is not in possession of a pension or unemployment benefit card.
4. The Secretary is to ascertain the validity of all school outings applied for by applicants.
5. The Board will only make payment of 50% of the cost of the school outing, the payment to be made direct to the organising school. The balance of the cost is the responsibility of the applicant.
6. The maximum amount that shall be paid to any individual student for any single school camp or outing/excursion shall be \$300.
7. The Secretary is authorised by this Policy to receive applications, to make all necessary enquiries to ascertain validity of such applications and to make payment of the appropriate grant assistance to the applicant's school.
8. From time to time the Board, with approval of the Minister, will set aside funds that can be applied to meet the objectives of this Policy.

**THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA
- COLLIE -**

The Secretary, The Coal Miners' Welfare Board of WA
C/- Mineworkers' Institute, 75 Throssell Street
COLLIE WA 6225

Telephone/Answering Service 9734 3293

**SCHOOL EXCURSION FUND
APPLICATION FORM
(To be completed by Applicant)**

Name of Applicant _____

Address _____

Child/Children's Name/s _____

Name of School _____

Title of Activity/Outing _____

Date of Activity/Outing _____

Total Cost of Activity/Outing _____
(as determined by School)

Subsidy Sought (50% of total cost is
Maximum subsidy payable by Board) _____

Pensioner/Concession/Health Care Card number
(Copy of card **MUST** be attached to this
application form for Board purposes) _____

PLEASE NOTE : **The Welfare Board's payment will only be made direct to the relevant school, no payments will be made to individual persons/families. The maximum grant payable per single application is \$300**

(Signature of Applicant)

Welfare Board Use Only

Date Application received _____

Benefit Card Sighted/Attached _____

Authorised for Payment _____

Cheque Made Payable To _____ School



Our Ref: 5674-02

Chairperson
The Coal Miners' Welfare Board of Western Australia
Mineworkers' Institute
75 Throssell Street
COLLIE WA 6225

OAG
Office of the Auditor General
Serving the Public Interest

7th Floor, Albert Facey House
469 Wellington Street, Perth

Mail to: Perth BC
PO Box 8489
PERTH WA 6849

Tel: (08) 6557 7500
Fax: (08) 6557 7600

Email: info@audit.wa.gov.au

Dear Sir

**FINANCIAL STATEMENTS AND KEY PERFORMANCE INDICATORS
FOR THE YEAR ENDED 30 JUNE 2017**

The Office has completed the annual audit of the financial statements, controls and key performance indicators for your agency. We enclose a copy of the opinion of the Auditor General, together with a set of the audited financial statements and key performance indicators. We have forwarded the audit opinion, financial statements and key performance indicators to the Minister for Mines and Petroleum for tabling in Parliament.

The result of the audit was satisfactory. Please note that the purpose of our audit was to express an opinion on the financial statements, controls and key performance indicators. The audit included consideration of internal control relevant to the preparation of the financial statements and key performance indicators in order to design audit procedures that were appropriate in the circumstances. It also included consideration of internal control for the purpose of expressing an opinion on the effectiveness of internal control in ensuring compliance with requirements prescribed by the Financial Management Act 2006 and Treasurer's Instructions.

An audit is not designed to identify all internal control deficiencies that may require management attention. It is possible that irregularities and deficiencies may have occurred and not been identified as a result of our audit.

The date that agencies provided their financial statements to Audit has been recorded for purposes of reporting to Parliament. I advise that the date recorded for the receipt of your financial statements was 21 July 2017.

This letter has been provided for the purposes of The Coal Miners' Welfare Board of Western Australia and the relevant Minister and may not be suitable for other purposes.

I would like to take this opportunity to thank you, the management and the staff of your agency for their cooperation with the audit team during our audit.

Feel free to contact me on 6557 7536 if you would like to discuss any matters concerning the audit.

Yours faithfully

EFTHALIA SAMARAS CA
ACTING DIRECTOR FINANCIAL AUDIT
16 August 2017

Attach



Auditor General

INDEPENDENT AUDITOR'S REPORT

To the Parliament of Western Australia

THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA

Report on the Financial Statements

Opinion

I have audited the financial statements of The Coal Miners' Welfare Board of Western Australia which comprise the Statement of Financial Position as at 30 June 2017, the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows for the year then ended, and Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial statements are based on proper accounts and present fairly, in all material respects, the operating results and cash flows of The Coal Miners' Welfare Board of Western Australia for the year ended 30 June 2017 and the financial position at the end of that period. They are in accordance with Australian Accounting Standards, the *Financial Management Act 2006* and the Treasurer's Instructions.

Basis for Opinion

I conducted my audit in accordance with the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the Board in accordance with the *Auditor General Act 2006* and the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial statements. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibility of the Board for the Financial Statements

The Board is responsible for keeping proper accounts, and the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, the *Financial Management Act 2006* and the Treasurer's Instructions, and for such internal control as the Board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible for assessing the agency's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Western Australian Government has made policy or funding decisions affecting the continued existence of the Board.

Auditor's Responsibility for the Audit of the Financial Statements

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial statements. The objectives of my audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the agency's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- Conclude on the appropriateness of the Board's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the agency's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on Controls

Opinion

I have undertaken a reasonable assurance engagement on the design and implementation of controls exercised by The Coal Miners' Welfare Board of Western Australia. The controls exercised by the Board are those policies and procedures established by the Board to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions (the overall control objectives).

My opinion has been formed on the basis of the matters outlined in this report.

In my opinion, in all material respects, the controls exercised by The Coal Miners' Welfare Board of Western Australia are sufficiently adequate to provide reasonable assurance that the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities have been in accordance with legislative provisions during the year ended 30 June 2017.

The Board's Responsibilities

The Board is responsible for designing, implementing and maintaining controls to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities are in accordance with the *Financial Management Act 2006*, the Treasurer's Instructions and other relevant written law.

Auditor General's Responsibilities

As required by the *Auditor General Act 2006*, my responsibility as an assurance practitioner is to express an opinion on the suitability of the design of the controls to achieve the overall control objectives and the implementation of the controls as designed. I conducted my engagement in accordance with Standard on Assurance Engagements ASAE 3150 *Assurance Engagements on Controls* issued by the Australian Auditing and Assurance Standards Board. That standard requires that I comply with relevant ethical requirements and plan and perform my procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the overall control objectives and the controls, necessary to achieve the overall control objectives, were implemented as designed.

An assurance engagement to report on the design and implementation of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the overall control objectives and the implementation of those controls. The procedures selected depend on my judgement, including the assessment of the risks that controls are not suitably designed or implemented as designed. My procedures included testing the implementation of those controls that I consider necessary to achieve the overall control objectives.

I believe that the evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and implemented as designed, once the controls are in operation, the overall control objectives may not be achieved so that fraud, error, or noncompliance with laws and regulations may occur and not be detected. Any projection of the outcome of the evaluation of the suitability of the design of controls to future periods is subject to the risk that the controls may become unsuitable because of changes in conditions.

Report on the Key Performance Indicators**Opinion**

I have undertaken a reasonable assurance engagement on the key performance indicators of The Coal Miners' Welfare Board of Western Australia for the year ended 30 June 2017. The key performance indicators are the key effectiveness indicators and the key efficiency indicators that provide performance information about achieving outcomes and delivering services.

In my opinion, in all material respects, the key performance indicators of The Coal Miners' Welfare Board of Western Australia are relevant and appropriate to assist users to assess the Board's performance and fairly represent indicated performance for the year ended 30 June 2017.

The Board's Responsibility for the Key Performance Indicators

The Board is responsible for the preparation and fair presentation of the key performance indicators in accordance with the *Financial Management Act 2006* and the Treasurer's Instructions and for such internal control as the Board determines necessary to enable the preparation of key performance indicators that are free from material misstatement, whether due to fraud or error.

In preparing the key performance indicators, the Board is responsible for identifying key performance indicators that are relevant and appropriate having regard to their purpose in accordance with Treasurer's Instruction 904 *Key Performance Indicators*.

Auditor General's Responsibility

As required by the *Auditor General Act 2006*, my responsibility as an assurance practitioner is to express an opinion on the key performance indicators. The objectives of my engagement are to obtain reasonable assurance about whether the key performance indicators are relevant and appropriate to assist users to assess the agency's performance and whether the key performance indicators are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion.

I conducted my engagement in accordance with Standard on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* issued by the Australian Auditing and Assurance Standards Board. That standard requires that I comply with relevant ethical requirements relating to assurance engagements.

An assurance engagement involves performing procedures to obtain evidence about the amounts and disclosures in the key performance indicators. It also involves evaluating the relevance and appropriateness of the key performance indicators against the criteria and guidance in Treasurer's Instruction 904 for measuring the extent of outcome achievement and the efficiency of service delivery. The procedures selected depend on my judgement, including the assessment of the risks of material misstatement of the key performance indicators. In making these risk assessments I obtain an understanding of internal control relevant to the engagement in order to design procedures that are appropriate in the circumstances.

I believe that the evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

My Independence and Quality Control Relating to the Reports on Controls and Key Performance Indicators

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements*, the Office of the Auditor General maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters Relating to the Electronic Publication of the Audited Financial Statements and Key Performance Indicators

This auditor's report relates to the financial statements and key performance indicators of The Coal Miners' Welfare Board of Western Australia for the year ended 30 June 2017 included on the Board's website. The Board's management is responsible for the integrity of the Board's website. This audit does not provide assurance on the integrity of the Board's website. The auditor's report refers only to the financial statements and key performance indicators described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these financial statements or key performance indicators. If users of the financial statements and key performance indicators are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial statements and key performance indicators to confirm the information contained in this website version of the financial statements and key performance indicators.



DON CUNNINGHAME
ACTING DEPUTY AUDITOR GENERAL
Delegate of the Auditor General for Western Australia
Perth, Western Australia
16 August 2017