

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

ANNUAL REPORT

**2003/2004
FINANCIAL YEAR**

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

ANNUAL REPORT FOR 2003/2004

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**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**STATEMENT OF COMPLIANCE
2003/2004 FINANCIAL YEAR**

**To : The Hon CM Brown, MLA
Minister for State Development**

In accordance with Section 66 of the *Financial Administration and Audit Act 1985*, we hereby submit for your information and presentation to Parliament the Annual Report of the Coal Miners' Welfare Board of Western Australia for the twelve months ending 30th June 2004.

The Annual Report has been prepared in accordance with the provisions of the *Financial Administration and Audit Act 1985*.

The Coal Miners' Welfare Board has, during the course of its business within the financial year under review, complied with all legislation that significantly impacts upon the Board's operations.

JL Kearney
CHAIRMAN OF ACCOUNTABLE AUTHORITY

Date

JJ Borlini
MEMBER OF ACCOUNTABLE AUTHORITY

Date

PJ Anderson
MEMBER OF ACCOUNTABLE AUTHORITY

Date

THE COAL MINERS' WELFARE BOARD OF

WESTERN AUSTRALIA

ENABLING LEGISLATION

COAL MINERS' WELFARE ACT 1947

The *Coal Miners' Welfare Act 1947* (assented to on 10th January 1948) was set up for the purpose as outlined in the long title to the Act, that being -

“An Act to establish a fund to provide or assist in providing amenities for coal miners and to improve or assist in improving the welfare of coal miners; to constitute and incorporate a Board to administer the fund and to control any amenities provided and to declare the objects, functions and powers of such Board, and for other purposes incidental thereto.”

The Act has received minor amendments over the years but remains principally in its original form. The initial object, that is to improve the amenities of coal miners and the district in which they live, is as relevant today as it first was some fifty five years ago when the Act was assented to. It is mentioned however that the Act is currently undergoing a review by the State Government and it is expected that a number of recommendations will be forthcoming and acted upon.

The administration of the Act is vested in a Board (The Coal Miners' Welfare Board of Western Australia) and comprises three members inclusive of -

- i) The President of the Combined Mining Unions' Council who, in accordance with the Act, presides as Chairman of the Board;
- ii) The President of the Coal Miners' Industrial Union of Workers of Western Australia (now renamed to President, CFMEU Mining and Energy Division, Collie), and;
- iii) One other member.

The Board Members are appointed annually by the Governor on the recommendation of the Hon Minister for State Development and may seek re-appointment from year to year.

The Board may, of its own decision, appoint a Secretary to service the Board and may also, with the approval of the Hon Minister for State Development, appoint such other officers or employees as are deemed necessary to efficiently carry out the duties and functions imposed under the Act.

The Board is responsible to the Minister for State Development and reports to the Minister through the Department of Industry and Resources.

A significant amendment was made to the *Coal Miners' Welfare Act 1947* in 1998. Parliament passed the “*Coal Mines Legislation Amendment and Revival Act 1998*” (Act No.59 of 1998) which was assented to on 31st December 1998.

THE COAL MINERS' WELFARE BOARD OF WESTERN AUSTRALIA

**ENABLING LEGISLATION
(CONTINUED)**

The purpose of Act No.59 of 1998 was to provide for the transfer to the Coal Miners' Welfare Board of accumulated funds from the former Coal Mines Accident Relief Fund Trust and also to provide for future payment of coal mine companies' levies under the former Trust to the Welfare Board. Further provisions of the Act state that the transferred funds and future levies are to be credited to a separate account within the Welfare Board's books of account and that the Welfare Board is to consult with coal mine companies before applying any of the separate funds to local organisations or projects.

With regards to the No.2 Account (former Coal Mines Accident Relief Fund Trust), the Welfare Board has consulted with, and will continue to consult with, coal mine companies as required by the Act and these consultations will determine the future distribution of funds held within the account.

In addition to the Act, the *Coal Miners' Welfare Regulations 1948* are also administered by the Board. These regulations have been amended from time to time, the last such amendment being made in 1989. This amendment allows for the Welfare Board to establish bank accounts locally instead of at State Treasury as the case once used to be.

The Board's current account and various short term investments are now operated through the Collie Branch of the Challenge Bank.

The real advantage of having the Board's funds lodged locally in a bank is that surplus funds from time to time can be employed in short term investments to earn interest. This in turn provides the Board with extra funds for distribution within the Collie community. The results of the Board's Policy in this regard was the fact that some \$33,494 was actually earned from interest on investments during the 2003/04 financial year. This amount is 5.74% higher than the previous year however, it will fluctuate according to prevailing interest rates and the amount of funds the Board has available for investment from time to time. Interest earned from the transferred (former) Coal Mines Accident Relief Fund Trust funds has been the main reason for the sizeable amount of revenue.

The Board's cheque account is still liable for the Bank Account Debits (BAD) tax and costs for this, plus account keeping fees, in the financial year amounted to \$143.

BOARD MEMBERSHIP AND OPERATIONS

The current members of the Coal Miners Welfare Board are -

- | | | |
|---|--|--------------------|
| * | Mr John Leslie KEARNEY
(President of the Combined Mining Unions' Council) | Chairman |
| * | Mr John Joseph BORLINI
(President of the CFMEU Mining & Energy Division, Collie) | Member |
| * | Ms Pamela Jean ANDERSON
Research Officer | Member***** |
| * | Mr Ian Houghton MIFFLING | Secretary |

***** Ms Anderson was appointed Board Member for a period ending on 31st December 2004 – appointment published in Government Gazette on 30th January 2004. The previous Board Member from 1st July 2003 up until Ms Anderson's appointment was Mr Vincent Rose, Senior Inspector of Coal Mines, Department of Industry & Resources, Collie, WA

The Board does not have permanent premises of its own but is operated by the Secretary from the offices of the Shire of Collie, 87 Throssell Street, Collie, WA, 6225. The Secretary can be contacted during office hours by telephoning 9734 1000 or by facsimile 9734 4072.

Board Members are appointed annually by His Excellency the Governor in accordance with Sections 9 and 10 of the *Coal Miners' Welfare Act 1947*. Messrs Kearney (Chairman) and Borlini (Board Member) were re-appointed, and Ms Anderson (Board Member) was appointed, for terms expiring on 31st December 2004 by way of notice appearing in the Government Gazette of 30th January 2004 (Page 424).

The Board has no publications although its existence is commonly known about within the Collie district.

There have been no Ministerial directions to the Board during the past financial year.

The *Coal Miners' Welfare Act 1947* has, over the past year or two, undergone a thorough review both in terms of its relevance and need for amendments. It is pleasing to note that the ultimate decision of the review was that the legislation is relevant and as a result a number of Act amendments are before the Parliament for consideration. Until the proposed amendments are enacted, the Board cannot enforce them however, a number of good governance suggestions have been, or will be, acted upon including –

- public advertising and consultation with each coal mining company regarding the appointment process for the non-statutory Board Membership position;
- inclusion within the Annual Report of Board Policies relating to the application, consideration and determination of grant applications;

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**BOARD MEMBERSHIP AND OPERATIONS
(CONTINUED)**

- publication within a local (Collie) newspaper of all grants made to local organizations in each financial year;
- forwarding of Annual Reports direct to each coal mining company and to the Shire of Collie Public Library.

The Board derives its income in accordance with the Act and Regulations which allow for the payment by coal mining companies to the Board of -

- i) 2 cents per tonne of coal produced into the general fund (Fund No.1) for which accounts are rendered to coal mining companies on a quarterly basis in arrears; and
- ii) 0.4101 cents per tonne of coal produced into the separate fund (Fund No.2) as instituted from the transfer of operations from the former Coal Mines Accident Relief Fund Trust. Accounts for these payments are rendered to coal mining companies on a six monthly basis in arrears.

The Board has not to date been involved in any matters of an entrepreneurial type and there have been no research or promotional activities. With only one part time staff member comprising of the Secretary, there have not been any staff development programmes carried out.

No goods are sold by the Board and there are no marketing activities. No major capital works have been undertaken.

As can be seen from the financial statements, the Board has again assisted a wide cross section of Collie organisations ranging through community services, the sports, education and the coal mining industry.

Major contributions for the year included -

- \$40,000 to the Collie Soccer Association (their 2nd and final payment bringing to a total of \$80,000) to assist with the cost of developing new soccer pitches at the Roche Park Sporting Reserve in Collie;
- \$35,718 to the Collie Mineworkers Institute to assist with upgrading works (new air conditioning and general maintenance) to the Institute;
- \$20,124 to the Collie District Hospital to assist with the purchase of new equipment (ECG machine, television, video recorder and sit-on scales, and physiotherapy equipment);
- \$11,600 to the Collie Hospital Comforts Fund to assist with the cost of providing a safe and secure outdoor area for the residents of the 'Hillview' wing;
- \$11,500 to the Collie Senior Citizens' Association for new air conditioners for their meeting room;
- \$8,870 to the Collie Race Club to assist with the replacement of their old wooden running rail with a new approved safety rail;

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

BOARD MEMBERSHIP AND OPERATIONS

(CONTINUED)

- \$8,000 to the Collie Child Care Centre to assist with the cost of air conditioning their centre;
- \$8,000 to the Collie Cardiff Progress Association to assist with the cost of installing a new toilet block to their local hall;
- \$7,069 to the Collie Cardiff RSL Sub Branch to assist with the cost of installing window treatments and flooring in their extended club rooms;
- \$7,000 to the Collie Racing Drivers' Association to assist with the cost of extending the track water service and installing a new public address system and public grandstand;
- \$6,269 to the Collie Trotting Association to assist with the purchase of a new ride-on lawn mower;
- \$5,275 to provide 2003 Year 7 Scholarships for students at Collie primary schools and assistance to help needy students attend school camps and school outings;
- \$5,000 to the Collie Day Care Centre to assist with the cost of constructing an emergency respite room at their Centre;
- \$4,000 to the Collie Retired Mineworkers' Association to assist with the cost of constructing a Memorial Wall to commemorate all those coal miners who have lost their lives in the Collie coal mining industry since its inception more than 100 years ago;
- \$3,000 to the Coalfields Hockey Council to assist with the cost of installing disabled ramps and a disabled toilet at the Collie hockey complex.

The total outlay of some \$208,269 in grants for the year has assisted forty six organisations and individuals who have been considered by the Board as worthy of such help.

The Board's total income for the year amounted to \$177,704 being amounts of -

- i) \$119,671 in mine owners' contributions based on 2 cents royalty per tonne of coal produced by both the Griffin Coal Mining Co Pty Ltd (\$51,799) and Wesfarmers Premier Coal Ltd (\$67,872) and now held in a separate account being Fund No.1;
- ii) \$24,539 in mine owners' contributions based on 0.4101 cents royalty per tonne of coal produced by both the Griffin Coal Mining Co Pty Ltd (\$10,621) and Wesfarmers Premier Coal Ltd (\$13,918) as per the former Coal Mines Accident Relief Fund Trust contributions (now being administered by the Welfare Board) and now held in a separate account being Fund No.2;
- iii) \$11,015 interest was earned on short term investments of the Board's surplus funds in the No.1 A/c;
- iv) \$22,479 interest was earned on short term investments of the Board's surplus funds in the No.2 A/c.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**BOARD MEMBERSHIP AND OPERATIONS
(CONTINUED)**

Grants from the Board have become a very substantial and important source of funds for local community groups and this fact is highlighted quite markedly through reference to the Board's statistics which show that in the past thirty two years some \$2,265,572 has been allocated out in direct grant funds. The importance of the Board's function in this regard cannot be over emphasised for the continued well-being of many Collie organisations.

The Board regrets that on occasions over the years it has had to reject claims for assistance where those applications did not meet the criteria set by the Board. In the year under review three applications were rejected by the Board as not fitting within Board Policy and one application (Shire of Collie Guest Town Display at the 2003 Perth Royal Show) was disallowed by the Minister. Happily though, most applications do meet with success and the Board is pleased in those instances to be able to give financial assistance.

During the year under review the Board completed its Record Keeping Plan (RKP 2004042) as required by provisions of the *State Records Act 2000*. The Board received correspondence dated 9th June 2004 from the State Records Commission advising that the Record Keeping Plan had been approved for a 5 year period and that a revised Plan is required to be submitted by 3rd June 2009. In addition the Board is to provide the State Records Commission with documentation by 31st December 2004 confirming the following progress towards compliance with the minimum requirements of Standard 2 : Record Keeping Plans –

Principle Four Confirmation that the Board's vital records have been duplicated.
An assessment of the quantity of State archives held by the Board.

Principle Six Confirmation that a statement was included in the Board's Annual Report for 2004 regarding compliance with the *State Records Act 2000* and the provision of record keeping training for staff.

(It is noted that the Secretary attended a State Records Office training session in Perth in 2003. Further training will be provided as and when required.)

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

CERTIFICATION OF FINANCIAL STATEMENTS

2003/2004 FINANCIAL YEAR

The accompanying financial statements of The Coal Miners' Welfare Board of Western Australia have been prepared in compliance with the provisions of the *Financial Administration and Audit Act 1985* from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2004 and the financial position as at 30 June 2004.

At the date of signing we are not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.

JL Kearney
CHAIRMAN OF ACCOUNTABLE AUTHORITY

Date

JJ Borlini
MEMBER OF ACCOUNTABLE AUTHORITY

Date

PJ Anderson
MEMBER OF ACCOUNTABLE AUTHORITY

Date

IH Miffling
PRINCIPAL ACCOUNTING OFFICER

Date

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2004**

	Note	2003/2004	2002/2003
	-----	-----	-----
Current Assets:			
Cash Assets	2	672,524	708,561
Receivables	3	46,863	50,396
		-----	-----
Net Assets		\$719,387	\$758,957
Equity			
Accumulated Surplus		719,387	758,957
		-----	-----
TOTAL EQUITY	4	\$719,387	\$758,957
		=====	=====

WESTERN AUSTRALIA

STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 30 JUNE 2004

	Note -----	2003/2004 -----	2002/2003 -----
Revenues from ordinary activities:			
Contributions by mine owners		144,210	152,395
Interest on investments		33,494	31,676
		-----	-----
Total revenue from ordinary activities		\$177,704	\$184,071
		-----	-----
Expenses from ordinary activities:			
Grants	9	(208,269)	(158,539)
Secretary's honorarium		(1,000)	(1,000)
Audit fees		(4,000)	(2,500)
Government charges on bank A/c		(143)	(128)
Record keeping plan		(3,710)	(1,352)
Board members expenses		(152)	--
		-----	-----
Total expenses from ordinary activities		(\$217,274)	(\$163,519)
		-----	-----
Net profit / (loss)		(\$ 39,570)	\$ 20,552

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2004**

**CASH FLOWS FROM
OPERATING ACTIVITIES:**

	2003/2004	2002/2003
	-----	-----
Receipts:		
Contributions from mine owners	144,274	152,716
Interest on investments	36,963	27,987
Payments:		
Grants	(208,269)	(158,539)
Secretary's honorarium	(1,000)	(1,000)
Audit fees	(4,000)	(2,500)
Government charges on bank A/c	(143)	(128)
Record keeping plan	(3,710)	(1,352)
Board members expenses	(152)	--
	-----	-----
Net cash (used in) / from operating activities	(\$ 36,037)	\$ 17,184
Net increase / (decrease) in cash held	(\$ 36,037)	\$ 17,184
Cash assets at the beginning of the financial year	708,561	691,377
	-----	-----
CASH ASSETS AT END OF THE FINANCIAL YEAR	\$672,524	\$708,561
	=====	=====

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2004**1. Significant accounting policies:**

The following accounting policies have been adopted in the preparation of the financial statements. Unless otherwise stated these policies are consistent with those adopted in the preceding year.

General

- (i) The financial statements are prepared in accordance with the *Financial Administration and Audit Act 1985*.
- (ii) Subject to the exceptions noted in these accounting policies, the financial statements have been drawn up on the basis of historical cost principles.
- (iii) The accrual basis of accounting has been applied.
- (iv) The financial statements constitute a general purpose financial report which has been prepared in accordance with Australian Accounting Standards and UIG Consensus Views as applied by the Treasurer's Instructions. Several of these are modified by the Treasurer's Instructions to vary application, disclosure, format and wording. The *Financial Administration and Audit Act* and the Treasurer's Instructions are legislative provisions governing the preparation of financial statements and take precedence over Australian Accounting Standards and UIG Consensus Views. The modifications are intended to fulfil the requirements of general application to the public sector together with the need for greater disclosure and also to satisfy accountability requirements.

If any such modification has a material or significant financial effect upon the reported results, details of that modification and where practicable, the resulting financial effect is disclosed in individual notes to these financial statements.

2. Current assets – cash assets:

The cash assets total of \$672,524 for the 2003/04 financial year comprises of two accounts – A/c No.1 of \$210,997 and A/c No.2 (former Coal Mines Accident Relief Fund Trust) of \$461,527.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**NOTES TO THE FINANCIAL STATEMENTS
30 JUNE 2004
(CONTINUED)**

3. Current assets – receivables:	2003/2004	2002/2003
Contributions from mine owners	\$43,805	\$43,869
Interest on Investments	\$ 3,058	\$ 6,527
TOTALS	\$46,863	\$50,396

The Board considers the carrying amount of Receivables approximates their net fair values.

4. Accumulated surplus:	2003/2004	2002/2003
Opening balance	\$758,957	\$738,405
Net profit / (loss)	(\$ 39,570)	\$ 20,552
Closing balance	\$719,387	\$758,957

5 Reconciliation of net cash used in operating activities to operating profit:	2003/2004	2002/2003
Net cash (used in) from operating activities	(36,037)	17,184
Increase/(decrease) in receivables contributions	(64)	(320)
Increase/(decrease) in receivables interest	(3,469)	3,688
Net profit / (loss)	(\$39,570)	\$ 20,552

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
30 JUNE 2004
(CONTINUED)**

6 Former coal mines accident relief fund trust:
--

The accounts show separately all funds received into and expenditure made from the former Coal Mines Accident Relief Fund Trust - now known as Coal Miners' Welfare Act section 6(1a) account (No.2 A/c).

In accordance with the Act, expenditures from the No.2 A/c are made after consultation has occurred with both coal mining companies. The companies have a right to be consulted and their views are made known to the Board. The Board makes the final determinations which, other than section 16(1) payments, require the ultimate approval of the Hon Minister for State Development.

The amending legislation was effective as and from 1st January 1999.

7 Additional financial instruments disclosure:

Interest Rate Risk Exposure:

The following table details the Board's exposure to interest rate risk as at the reporting date

	Weighted Average Effective Interest Rate	Fixed Interest Rate Maturities 1 Year or Less	Non Interest Bearing	TOTAL
	%	\$	\$	\$
30 June 2004				
Assets:				
Cash at bank	5.01%	\$672,524		\$672,524
Accrued sundry debtors contributions			\$43,805	\$ 43,805
Accrued interest			\$ 3,058	\$ 3,058
Total financial assets		672,524	\$46,863	\$719,387
30 June 2003				
Assets:				
Cash at bank	4.41%	\$708,561		\$708,561
Accrued sundry debtors contributions			\$43,869	\$ 43,869
Accrued interest			\$ 6,527	\$ 6,527
Total Financial Assets		\$708,561	\$50,396	\$758,957

THE COAL MINER'S WELFARE BOARD OF WESTERN AUSTRALIA

NOTES TO THE FINANCIAL STATEMENTS 30 JUNE 2004 (CONTINUED)

Credit Risk Exposure

All financial assets are unsecured and the carrying amounts represent the Board's

maximum exposure to credit risk in relation to those assets.

8 Explanatory statement:

- i) The accounts have been prepared on an accrual basis under historic cost convention.
- ii) Significant variations between estimates and actual results for the financial year.

<u>ITEM</u>	<u>ACTUAL</u>	<u>ESTIMATE</u>	<u>VARIANCE</u>	<u>REASON</u>
INCOME:				
Contributions	\$144,210	\$144,606	\$ 396	Nil
Interest on investments	\$ 33,494	\$ 19,000	\$ 14,494	More funds held under investment during the year
EXPENDITURE:				
Grants	\$ 208,269	\$ 310,000	\$101,731	Less grants made in year than anticipated.
Operating Expenses	\$ 9,005	\$ 6,566	\$ 2,439	Record Keeping Plan & increased audit fee

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS 30 JUNE 2004
(CONTINUED)**

9. Statement of Grants Made for Year Ended 30 June 2004

NAME	PURPOSE	GRANT
Collie Railway Station Group	New Replica Collie Railway Station	\$ 10,000
Collie District Hospital	Patient Care Facilities	\$ 20,124
Collie Trotting Club	New Ride-on Lawn Mower	\$ 6,269

Collie Playgroup	New Blinds for Playgroup Centre	\$ 1,300
Collie Cardiff RSL Sub Branch	Flag Pole, Window and Floor Treatments	\$ 7,779
Collie Child Care Centre	Air Conditioning for Centre	\$ 8,000
Collie Family History Society	Parish Records for Family Research	\$ 1,700
Collie Day Care Centre	Emergency Respite Facility	\$ 5,000
Wendy Thompson	Wild Life Carer – Care Supplies	\$ 500
Narelle Michalek	State Hockey (Sports Asst Policy)	\$ 400
Aimee Gibbs	State Hockey (Sports Asst Policy)	\$ 400
Kate Povee	State Underwater Hockey (Sports Asst Policy)	\$ 375
Casey Matthews	State Hockey (Sports Asst Policy)	\$ 400
Collie Mineworkers Institute	New Air Conditioning & General Maintenance	\$ 35,718
Collie Retired Mineworkers Assoc	Memorial Wall to Deceased Coalmine Workers	\$ 4,000
Collie Family Centre	Annual Grant for Centre Programmes	\$ 1,000
Collie Visitor Centre	New Television, Video and DVD	\$ 1,404
Collie Racing Drivers' Assoc	Water Supply, PA Tower and Grandstand	\$ 7,000
Collie Senior Citizens' Assoc	New Air Conditioning to Meeting Hall	\$ 11,500
Collie Cardiff Progress Assoc	New Toilets and Cardiff Hall	\$ 8,000
Collie Cheerio Club	Collie Pensioners' Christmas Party	\$ 2,000
Collie River Marathon Committee	New Public Address System	\$ 3,000
Collie Fire & Rescue Service	New Refrigerator for Service Centre	\$ 1,100
Collie Scrabble Club	New Scrabble Games	\$ 225
Ian Taylor	Year 7 Scholarship (2003)	\$ 200
Greg Tomasini	Year 7 Scholarship (2003)	\$ 200
Jessica Mooney	Year 7 Scholarship (2003)	\$ 200
Charissa Abraham	Year 7 Scholarship (2003)	\$ 195
Stephanie Annandale	Year 7 Scholarship (2003)	\$ 200
Jonelle Fontana	Year 7 Scholarship (2003)	\$ 200
Charlie Rowden	Year 7 Scholarship (2003)	\$ 200
Renae Old	Year 7 Scholarship (2003)	\$ 200
Rachel Bass	Year 7 Scholarship (2003)	\$ 200
Danelle Peliciari	Year 7 Scholarship (2003)	\$ 200
Charlotte Martin	Year 7 Scholarship (2003)	\$ 200
Danae van Asselt	Year 7 Scholarship (2003)	\$ 200
Shire of Collie	Air Strip Maintenance	\$ 500
Collie Race Club	New Running Rail for Race Course	\$ 8,870
Collie Swimming Pool	Safety Islands for Swimming Lessons	\$ 1,430
Coalfields Hockey Council	Disabled Ramps & Disabled Toilets	\$ 3,000
Collie Hospital Comforts Fund	Safe Outdoor Area for "Hillview" Residents	\$ 11,600
Collie Soccer Assoc	New Soccer Pitches at Roche Park	\$ 40,000
Amaroo Primary School	Hire of Bus for Collie Schools' Anzac Service	\$ 400
Collie Schools' Excursion Fund	Assistance for Needy Collie School Children To Attend School Camps/Excursions	\$ 2,880
	TOTAL GRANTS MADE	\$208,269

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**STATEMENT OF PERFORMANCE INDICATORS
FOR THE YEAR ENDED 30 JUNE 2004**

The main functions of the Board are:

- * to receive coal production levies from coal mining companies operating upon the Collie coalfield, and
- * to distribute the levy (Welfare Fund) received in accordance with provisions of the *Coal Miners' Welfare Act 1947*.

In considering the distribution of the Welfare Fund, the Board:

- * recognises firstly any amenities or needs directly benefiting or affecting the welfare of coal miners,
- * attempts to assist as wide a cross section of community interests as possible,
- * shows preference to community groups which, where possible, are also contributing to projects the subject of grant assistance requests,
- * contributes to the establishment of tangible assets from which the community as a whole can benefit,
- * does not as a general rule contribute to fund raisings the benefits of which are limited to individual community members although official policy has been developed in respect of grant applications relating to State or National sporting events selections.

PERFORMANCE INDICATORS

OUTCOME: To provide total or partial financial assistance towards amenities or needs capable of improving the well being or lifestyles of coal miners or Collie residents generally.

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

PERFORMANCE INDICATORS

Effectiveness Indicators:

“Percentage of expenditure used to provide financial assistance towards improving the well being or lifestyle of coal miners and Collie residents”

NOTE : 100% of the grants issued were used to provide financial assistance or amenities for coal miners or Collie residents.

2003/04	2002/03	2001/02	2000/01	1999/2000
95.86%	96.95%	96.87%	95.31%	98.86%

Efficiency Indicators:

The efficiency of the Coal Miners' Welfare Board is reflected by the percentage of funds received that are used for administrative purposes.

“Percentage of funds received used for administrative purposes”

2003/04	2002/03	2001/02	2000/01	1999/2000
5.07%	2.71%	1.82%	2.09%	1.71%

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**CERTIFICATION OF PERFORMANCE INDICATORS
FOR THE YEAR ENDED 30 JUNE 2004**

We hereby certify that the performance indicators are based on proper records, are relevant and appropriate for assisting users to assess the Coal Miners' Welfare Board of Western Australia's performance and fairly represents the performance of the Coal Miners' Welfare Board of Western Australia for the financial year ended 30 June 2004.

JL Kearney
CHAIRMAN OF ACCOUNTABLE AUTHORITY

Date

JJ Borlini
MEMBER OF ACCOUNTABLE AUTHORITY

Date

PJ Anderson
MEMBER OF ACCOUNTABLE AUTHORITY

Date

**THE COAL MINERS' WELFARE BOARD OF
WESTERN AUSTRALIA**

**ANNUAL ESTIMATES
FOR THE FINANCIAL YEAR 2004/05**

Credit Balances 1/7/2004 -

Welfare Board A/c No.1	210,996	
Welfare Board A/c No.2	461,527	
	-----	672,523

Estimated Revenue for Year -

Welfare Board A/c No.1 (Based on 5,900,000 tonnes of coal at 2 cents per tonne)	118,000	
Welfare Board A/c No.2 (Based on 5,900,000 tonnes of coal at 0.4101 cents per tonne)	24,196	
	-----	142,196

Interest on Investments - A/c No.1 and A/c No.2

30,000

\$844,719

Estimated Expenditure for Year -

Grants to Local Organisations A/c No.1	150,000	
Grants to Local Organisations A/c No.2	30,000	
Operating Expenses	5,500	
	-----	185,500

Estimated Credit Balance 30/6/2005

\$659,219
=====

Capital Grant Works - Estimated Expenditure

NIL

**POLICY RELATING TO COMMUNITY
GRANT REQUESTS**

POLICY OBJECTIVE:

To provide financial assistance to local (Collie) community groups to establish new, or enhance existing, community facilities (including the provision of amenities, fixtures or fittings within any such facility) for the betterment of the whole Collie community. Such assistance shall only be provided within the scope of the enabling legislation, the *Coal Miners Welfare Act, 1947*. This Policy adheres to the provision of all discrimination and disability legislative requirements.

POLICY:

1. The Coal Miners' Welfare Board (the Board) receives funding from Collie coal mining companies in accordance with provisions of the *Coal Miners Welfare Act 1947* and associated Regulations. Currently funds are derived as follows -
 - (a) 2 cents per tonne of coal produced payable quarterly – funds are deposited into the Board's No.1 operating account;
 - (b) 0.4101 cents per tonne of coal produced payable half-annually – funds are deposited into the Board's No.2 operating account.

2. The Board is empowered to expend funds from its accounts as follows -
 - (a) From the No.1 operating account :
 - (i) by resolution of the Board upon the provision of amenities for coal miners and the improvement of the physical, cultural and social well-being of coal miners, and the education, recreation and conditions of living coal miners, as the Board may consider desirable;
 - (ii) by resolution of the Board and with the prior approval of the Minister, towards provisions of amenities for persons, including persons who are not coal miners, as the Board considers desirable;
 - (b) From the No.2 operating account :
by resolution of the Board and in accordance with conditions mentioned in 2(a) above except that prior to any expenditures being made, the Board is first to consult with the coal mining companies on the proposed expenditures.

3. All applications for financial assistance are to be submitted in writing to the Board and they are to be considered at the next available Board meeting.
4. In considering applications, the Board will have regard to -
 - (i) the merit and/or community standing of the applicant body;
 - (ii) the total amount of funds requested and the contribution to be made from its own resources by the applicant body;
 - (iii) the extent of community benefit expected to be derived from the applicant's proposal;
 - (iv) the intent, if any, of the applicant to share facilities or outcomes with other community bodies;
 - (v) the amount of grants previously received from the Board by the applicant body.
5. The Board, as a general rule, will only contribute to amenities that produce benefits to the community as a whole or to a significant number of community members individuals of which cannot derive personal financial gain or profit from the amenity being provided. Exceptions to this rule are as provided for in the Board's policies relating to 'Assistance to Sporting Individuals or Groups' or 'Assistance to Individuals or Groups for Education Research Purposes' or 'Assistance to School Children in Need to Attend Educational Camps or Outings'.
6. The Board will only approve expenditures on amenities contained within the boundaries of the Shire of Collie.

**POLICY RELATING TO GRANT REQUESTS
ASSISTANCE TO SPORTING INDIVIDUALS OR GROUPS**

POLICY OBJECTIVE:

To financially assist local sporting individuals or teams to participate at State or National levels and to provide a level of assistance that is fair and equitable to all.

POLICY:

1. Financial assistance is only available to local (Collie) persons or local (Collie) teams. Where reference is made to “local (Collie) persons” it is to be construed that persons who have left Collie for study/work or sporting reasons but whose families still reside in Collie are still to be regarded as local (Collie).
2. Assistance will only be provided towards the cost of participants’ uniforms or equipment and not for intangibles such as travel fares, accommodation, meals or the like.
3. Assistance provided to individuals within any calendar year can span more than one sport but the individual claiming cannot in any case receive more than the maximum amount so specified for that calendar year.
4. All applications should be accompanied by a statement or authorisation from the parent body or organising committee advising -
 - (i) the applicant is a bona fide participant of the relevant event,
 - (ii) the anticipated costs for participating (uniforms and/or equipment costs).
5. (A) Financial assistance is to be categorised into -
 - (i) participation at a State level,
 - (ii) participation at a National level.

(B) State Level -

Assistance may be provided up to a maximum of -

 - (i) \$400 per individual participant in any calendar year,
 - (ii) \$1,000 per participating team in any calendar year.

Applicants may re-apply in subsequent years should the selection be on-going.

(C) National Level -

Assistance may be provided up to a maximum of -

- (i) \$800 per individual participant in any calendar year,
- (ii) \$1,500 per participating team in any calendar year.

Applicants may re-apply in subsequent years should the selection be on-going.

6. For definition purposes:-
 - (i) **State** is taken to be any local (Collie) individual who represents an organisation at State level or a team that originates as a composite of players from within WA and competes in that composite team at State level whether that competition is at home, interstate or overseas.
 - (ii) **National** is taken to be any local (Collie) individual who represents an organisation at Australian level or a team that originates as a composite of players Australia wide and who competes in that composite team at National level whether that competition is in Australia or overseas.
7. All applications for financial assistance shall be brought before the next available meeting of the Board for consideration and determination according to their individual merits. Nothing in this Policy is to be construed as to infer that there is an automatic right of any individual or team to receive financial assistance.
8. All applications whether approved or rejected by the Board shall be replied to by the Secretary advising of the outcome of the Board's deliberations and in the case of rejection the Board's reasons for such shall be made known.
9. This Policy is to be reviewed in 2004.

**POLICY RELATING TO GRANT REQUESTS FOR
ASSISTANCE TO INDIVIDUALS OR GROUPS FOR
EDUCATIONAL RESEARCH PURPOSES**

POLICY OBJECTIVE:

To financially assist local individuals or groups to undertake educational research projects that have a direct benefit to Collie's social, educational, health, welfare or employment opportunities.

POLICY:

1. Financial assistance is only available to local (Collie) persons or local (Collie) groups. Where reference is made to "local (Collie) persons" it is to be construed that persons who have left Collie for study reasons but whose families still reside in Collie are to be regarded as local (Collie).
2. Assistance will be provided towards costs directly associated with an identified research project that may be of benefit to the Collie community. The Board reserves the right to reject any application where in the opinion of the Board it is not considered that the application fits within this important criterion.
3. Assistance provided to individuals or groups within any calendar year may include more than one research project but the individual or group claiming cannot in any case receive more than the maximum amount so specified for that particular year.
4. All applications must be accompanied by sufficient background information to ensure:-
 - (i) the applicant is a bona fide student directly related to the research project;
 - (ii) the research project is authentic;
 - (iii) the associated costs for the research project can be verified.
5. Financial assistance may be provided up to a maximum of:-
 - (i) \$400 per individual in any calendar year; or
 - (ii) \$1,000 per group where three or more people are members of that group.
6. All applications for financial assistance shall be brought before the next available meeting of the Board for consideration and determination

according to their individual merits. Nothing in this Policy is to be construed as to infer that there is an automatic right of any individual or group to receive financial assistance.

7. All applications whether approved or rejected by the Board shall be replied to by the Secretary advising of the outcome of the Board's deliberations and in the case of rejection the Board's reasons for such shall be made known.

**ASSIST COLLIE SCHOOL CHILDREN IN NEED TO ATTEND
SCHOOL EDUCATIONAL OR RECREATIONAL OUTINGS**

POLICY OBJECTIVE:

To assist needy Collie school children to attend school educational or recreational outings (including school camps). It is recognised that many Collie school children come from needy families and without assistance they may not be able to attend school outings or may be made to feel inferior about their inability to attend due to family financial constraints. The Board considers the payment of financial assistance grants to be one its social responsibilities in distributing the Board's funds to the wider Collie community.

POLICY:

1. This fund is only available to children attending school in Collie.
2. All applications for funding are to be submitted to the Secretary on the approved application form (as attached to this Policy).
3. Applicants are to append to their application form proof of their eligibility which, in most cases, will be copies of pension or unemployment relief benefit cards. In exceptional circumstances of hardship, the Secretary, in consultation with the school, may approve applications where the applicant is not in possession of a pension or unemployment benefit card.
4. The Secretary is to ascertain the validity of all school outings applied for by applicants.
5. The Board will only make payment of 50% of the cost of the school outing, the payment to be made direct to the organising school. The balance of the cost is the responsibility of the applicant.
6. The Secretary is authorised by this Policy to receive applications, to make all necessary enquiries to ascertain validity of such applications and to make payment of the appropriate grant assistance to the applicant's school.
7. From time to time the Board, with approval of the Minister, will set aside funds that can be applied to meet the objectives of this Policy.

**THE COAL MINERS' WELFARE BOARD
OF WESTERN AUSTRALIA
- COLLIE -**

The Secretary
C/- Shire of Collie

87 Throssell Street
 COLLIE WA 6225
 Telephone 9734 1000

**SCHOOL EXCURSION FUND
 APPLICATION FORM**

(To be completed by Applicant)

Name of Applicant _____

Address _____

Child/Children's Name/s _____

Name of School _____

Title of Activity/Outing _____

Date of Activity/Outing _____

Total Cost of Activity/Outing _____
 (as determined by School)

Subsidy Sought (50% of total cost is
 Maximum subsidy payable by Board) _____

Pensioner/Concession/Health Care Card
 Number (Copy of card must be attached
 to application form for Board purposes) _____

 (Signature of Applicant)

 Welfare Board Use Only

Date Application received _____

Benefit Card Sighted/Attached _____

Authorised for Payment _____

Cheque Made Payable To _____ School

Amount of Cheque _____ Cheque No _____ Issued _____

